



Multinational Association of Supportive Care in Cancer

Awards Committee, Policies, & Application Forms

2015

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Awards Committee Chair

Awards Committee, Policies, and Application Forms

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Introduction

Awards and Scholarships

The Multinational Association of Supportive Care in Cancer recognizes outstanding professionals in supportive care in oncology and provides eligible individuals the opportunity to further their professional goals while supporting the mission of MASCC. The awards and scholarships recognize and reward individuals for their dedication to MASCC and their desire to further their education and research in supportive oncology.

The Distinguished Service Award recognizes exceptional contributions to MASCC and its endeavors. This award is considered the highest honor one may receive for service to the Society and its mission. The Steven M. Grunberg Memorial Award recognizes excellent scientific achievement in the field of supportive care in cancer by an individual MASCC member. This award is reserved for the highest-ranking abstract submitted to the Annual Meeting. The recipient delivers the annual Steven Grunberg Lecture. The Young Investigator Awards are reserved for the top ten abstracts submitted to each annual meeting by eligible applicants and are selected from the top 20 percent of all abstracts submitted. The first author of the highest-ranked Young Investigator Award abstract receives the Outstanding Young Investigator award. For those wishing to further themselves in the profession, MASCC offers a membership scholarship that pays all membership dues for those who cannot afford to do so. Similarly, travel scholarships are awarded to members who lack resources to travel to the annual MASCC meeting to enhance their knowledge in the field.

MASCC Awards Committee Membership

The MASCC Awards Committee consists of a Chair and 3 to 7 members. It may also include a Co-Chair and ad hoc reviewers. All Committee members and ad hoc reviewers must be MASCC members in good standing.

Conflict of Interest Policy

When the Chair of the Awards Committee has a conflict of interest for a specific award, the MASCC President or President-elect will chair that competition. When a committee member has a conflict of interest, an ad hoc committee member will be chosen from the Board of Directors. Conflicts of interest include, but are not limited to, colleagues, research collaborators, or a person nominated by a committee member.

MASCC Membership Scholarship Policy

I. Purpose

Outreach to healthcare professionals worldwide with a strong interest in supportive care is among MASCC's highest priorities. To further that goal, scholarships for membership are available on a yearly basis for those who cannot afford the full membership dues.

II. Scope

Membership scholarships are provided to self-nominated individuals in the field of supportive care on a case-by-case basis. Membership scholarships are designed to support the financial obligations of MASCC membership for physicians, nurses, dentists, pharmacists, social workers, psychologists, trainees, or other healthcare workers.

III. Award

Scholarship recipients receive complimentary membership to MASCC for one full calendar year.

IV. Eligibility

- A. Scholarships are available to any physician, nurse, dentist, pharmacist, social worker, psychologist, trainee or other healthcare professional with an interest in supportive care in oncology.
- B. Applicants must declare an inability to pay MASCC membership dues.
- C. Applicants must reside in a limited-resource or developing country (refer to eligible country list).
- D. Applicants who are awarded membership scholarships are expected to actively contribute to MASCC and its endeavors by way of the following: submission of an abstract to the MASCC Annual Meeting, active participation in study group projects, conducting research on supportive care in cancer, or other activities that benefit MASCC and its mission.
- E. Applicants requesting to extend their membership scholarship beyond one year must provide a statement along with their request showing tangible evidence of their contribution, advancement, and/or work within MASCC. This may be by way of the following: submission of an abstract to the MASCC Annual Meeting; active participation in study group projects; conducting research on supportive care in cancer; other activities that benefit MASCC and its mission.

V. Application Process

- A. Applicants must complete the application form and submit it, along with a membership application, to the Executive Director. The Executive Director will forward applications to the Awards Committee.
- B. Applicants must re-apply annually and can renew for two more years (three years total).
- C. Beyond three years of membership scholarship, there must be demonstrated activity to justify continuation of the scholarship membership.
 - I. The activities demonstrating involvement in MASCC may include, but are not limited to, the following: contribution to the journal, contribution to the web page, recruitment of three paying members per year, demonstrated participation in a study group project, acceptance of an abstract at the annual meeting, meeting attendance.
 - II. The applicant must also be able to communicate via e-mail.
- D. Applicants must declare on their honor that they cannot afford to pay membership dues.
- E. Recipients wishing to continue their scholarship beyond one year must provide written evidence of involvement in MASCC.

VI. Selection Process

- A. The Awards Committees will receive an updated list.
- B. Currently, MASCC accepts 50 applications.
 - I. The Executive Director of MASCC will review and approve scholarship applications up to 50. If this number is exceeded, scholarship applications will be reviewed by the Awards Committee.
- C. Recipients will be notified of the decisions by the Executive Director via email.
- D. Recipients who desire to continue their membership beyond one year will be reviewed by the Awards Committee for approval.

MASCC Membership Scholarship Statement

MASCC is committed to outreach to healthcare professionals who have a strong interest in supportive care and who have difficulty affording full membership in the organization. The policy governing membership scholarships is available on the MASCC website.

For those who are interested in a membership scholarship, we ask that you read the policy carefully, complete the membership form (on the web page under Membership), and sign the following declaration.

Signature Declaration

Have you received a Membership Scholarship in the past? YES _____ NO _____

If you answered yes to the above question, please attach written evidence of your contributions to MASCC in the past year. Further, provide proof that your past Membership Scholarship has furthered your professional career goals and has benefited MASCC and its mission.

I declare on my honor that I am unable to pay membership dues to the Multinational Association of Supportive Care in Cancer at this time.

Full name: _____

Email address: _____

Signature: _____

Date: _____

Send your signature declaration and a completed membership form by mail, email, or fax (an email address is required) to:

Åge Schultz, DVM PhD, Executive Director, MASCC
Herredsvejen 2
DK-3400 Hillerød, Denmark
Phone 0045 4820 7022 / Fax 0045 4821 7022
email: aschultz@mascc.org

The Membership and Awards Committee will evaluate applications annually, and all who apply will be notified as soon as possible.

MASCC Travel Scholarship Policy

I. Purpose

The Multinational Association of Supportive Care in Cancer offers a limited number of travel scholarships to attend the MASCC Annual Meeting.

II. Scope

MASCC will pay travel expenses for qualified scholarship recipients so that they may attend its annual meeting. This scholarship is given to oncology healthcare professionals whose practice and/or research focuses on supportive care in cancer, such as physicians, nurses, social workers, pharmacists, dental hygienists, and psychologists. Qualified applicants must affirm their inability to attend the meeting without scholarship funds.

III. Award

The award consists of (1) complimentary conference registration and (2) reimbursement of travel expenses up to an amount determined annually by the MASCC Executive Board. Scholarships are presented to the awardees at the Annual Meeting.

IV. Eligibility

Applicants must work and live in a country of limited resources (see Eligible Countries List).

- A. Applicants must be oncology healthcare professionals, such as a physician, nurse, social worker, pharmacist, dentist, dental hygienist, or psychologist.
- B. Applicants must have a professional focus on supportive cancer care.
- C. Applicants may receive a travel scholarship more than once depending on qualifications, contributions, and need.

V. Application Process

- A. Applicants must submit a completed application prior to the abstract submission due date.
- B. Applicants must attest to an inability to attend the meeting without a travel scholarship.
- C. Application forms may be downloaded from the Annual Meeting website and submitted via email to the Annual Meeting Secretariat via email.

V. Selection Process:

- A. Awards Committee members and ad hoc reviewers (if needed) will review and score all potential applications and make a decision based on the following criteria:
 - i. stated need to attend the meeting
 - ii. potential benefits from attending the meeting
 - iii. involvement and activities within MASCC
- B. Recipients will be determined by the highest scores.
- C. A limited number of travel scholarships will be awarded each year, the specific number depending on availability of funds.
- D. Applicants will be notified of the Committee's decision via email.
- E. Reimbursement of travel expenses, up to an amount determined annually based on the distance traveled, will be made on-site in cash or check or after the meeting by bank transfer. Applicants must be present at the MASCC Annual Meeting to receive a travel reimbursement.
- F. Applicants may be asked to write a brief report after the meeting and also to complete a short post-meeting evaluation

Cynthia Rittenberg Travel Scholarship Policy

From among the Travel Scholarship recipients, the Cynthia Rittenberg Travel Scholarship may be awarded if the Awards Committee agrees that the nurse applicant with the highest score is a worthy recipient.

TRAVEL ASSISTANCE SCHOLARSHIP APPLICATION
MASCC Annual Scientific Meeting

Applicant Information
Date:
Name:
Degree:
Mailing Address:
Phone, Fax, Cell numbers:
Email:
Profession:
Primary Cancer Interest:
Organization:
Department:

<i>Your application will be evaluated in 4 areas:</i>
<p>1. Goals for the meeting: <i>(If you have submitted an abstract for this meeting, please attach a copy of your abstract to this application.)</i></p> <p>What do you hope to accomplish by attending this conference?</p> <p>How will attending this conference benefit your professional development?</p>
<p>2. Plans for sharing information from the meeting:</p> <p>How will you use the information that you learn at the meeting to expand supportive care in your health system or environment? (Detailed response required.)</p>

3. Current and past MASCC membership and activities

Are you a member of MASCC? _____ YES _____ NO

If no, would you be interested in joining? _____ YES _____ NO

If yes, please list your involvement in MASCC over the last 3 years (i.e., attendance at previous meetings, abstracts or presentations at previous meetings, membership in study groups, participation in programs, colleagues you have recruited to MASCC membership).

Have you received a MASCC travel scholarship in the past? _____ YES _____ NO Years:

If yes, tell us how you used information from that meeting to improve supportive care in your healthcare environment.

4. Financial Need

Have you obtained (or attempted to obtain) travel funds from other sources? If so, how much and from what source(s)?

Are any other sources of travel funds available to you?

Estimated Travel Expenses:

Registration	\$
Airfare	\$
Hotel	\$
Meals	\$
Taxi / Train / Bus	\$
Total	\$

Agreement

With my signature (or typed name) below, I declare that I am unable to attend the MASCC/ISOO Annual Meeting without the benefit of a travel scholarship.

Signature:

Date:

Scholarship Applications can be emailed to Kenes International: mascc@kenes.com

MASCC Distinguished Service Award Policy

I. Purpose

The MASCC Distinguished Service Award recognizes meritorious achievement and outstanding contributions to the Society and its mission.

II. Scope

Distinguished Service Award winners are nominated by peers and should demonstrate exemplary leadership and accomplishments in supporting the Society's mission. The Distinguished Service Award is reserved for those with the highest levels of support to the Society and unparalleled contributions to the Society's mission. This award is presented at the MASCC Annual Meeting.

III. Eligibility

- A. Nominees must be current members of MASCC and in good standing with the Society.
- B. Nominees must have made a significant contribution in the following:
 - Research
 - Education
 - and/or Clinical supportive care in cancer
- C. Nominees must exemplify the mission and goals of the Society and must have made major contributions to the Society.

IV. Nomination Procedures

- A. Any current MASCC member may nominate an individual for the Distinguished Service Award.
- B. A nomination packet should be submitted that includes the following:
 - Cover letter
 - Nominee information
 - Nominator information
 - Nominee's current CV
 - No less than three (3) but no more than six (6) letters of support
- C. The nomination cover letter should address the following items:
 - Specific contributions to MASCC
 - Description of nominee's accomplishments within MASCC and his/her support of MASCC's mission
 - Persuasive rationale and reasoning for why the nominee should be considered for this award
- D. Nomination letters and packets must be received by the designated due date, as determined by the Executive Committee.

V. Selection Process

- A. A call for nominations will be published on the MASCC website and via email to all members.
- B. All nominations will be reviewed by the MASCC Awards Committee. Its recommendations will be forwarded to the Executive Committee for confirmation.
- C. Selection will be based on the following:
 - Nominee's contributions to MASCC
 - Nominee's involvement and support of MASCC and its mission
- D. There will be only one DSA award per year. Awards will be based on the merits of each individual nominee.
- E. Awardees may receive the DSA only once in a lifetime.
- F. Award recipients will be notified by the Chair of the Awards Committee prior to the MASCC Annual Meeting.

VI. Award

The recipient will be recognized at the MASCC Annual Meeting and in MASCC publications, as deemed appropriate. The recipient will receive a small gift (to be determined by Awards Committee).

MASCC Distinguished Service Award Nomination Form

(Nominations are accepted from members of MASCC only)

Award Candidate Information
Name:
Credentials:
Email:

Nominating Party Information
Name:
Credentials:
Email:

Description of accomplishment(s) for which award is sought – SUMMARY:
Nature of your familiarity with candidate and accomplishments:
Names and contact information for up to three (3) references familiar with the accomplishments in question: 1. 2. 3.

Enclose the following with this Nomination Form. Check off each one as completed:

Cover Letter	
Detailed description of accomplishment(s) for which award is sought	
Current CV of nominee	
Optional supplementary supporting documents, not to exceed 10 pages	

Submit completed nomination packet by April 1 to:

Åge Schultz, DVM PhD
 Executive Director MASCC
 Multinational Association of Supportive Care in Cancer, www.mascc.org
 Office: Herredsvejen 2, DK-3400 Hillerød, Denmark
 Fax +45 4821 7022
aschultz@mascc.org

Steven M. Grunberg Memorial Award Policy

I. Purpose

The Steven M. Grunberg Memorial Award recognizes excellent scientific achievement in the field of supportive care in cancer by an individual MASCC member.

II. Scope

The Steven M. Grunberg Memorial Award winner is selected from all submitted abstracts. It is reserved for the author of the highest-ranking abstract submitted to the Annual Meeting and rewards demonstrated excellence in any aspect of supportive care in cancer. This award is presented at the MASCC Annual Meeting and the recipient delivers the annual Steven Grunberg Lecture.

III. Eligibility

- A. The recipient must be a current member of MASCC and in good standing with the Society.
- B. Authors of all abstracts submitted for the Annual Meeting are eligible.
- C. The abstract must demonstrate excellent scientific achievement in one of the following areas:
 - Research
 - Education
 - and/or Clinical supportive care in cancer

IV. Selection Process

- A. Abstracts will be reviewed and scored by the MASCC Annual Meeting Scientific Committee.
- B. Abstracts will be ranked in descending order by mean score.
- C. The 10 highest-ranked abstracts submitted will be selected.
- D. These abstracts will be reviewed by the Awards Committee and ad hoc reviewers (if appropriate). From among these, the **first author** of the highest-ranked abstract will be named the recipient of the Steven M. Grunberg Memorial Award. *If the first author is unable to be present at the meeting, then the award is forfeited and the first author of the next-highest-ranked abstract will be named the award recipient.*
- E. Award recipients will be notified by the Chair of the Awards Committee prior to the MASCC Annual Meeting.
- F. Reimbursement will be made on site in cash or check, or after the Annual Meeting by bank transfer.
- G. Candidates who have previously won the Steven M. Grunberg Memorial Award are ineligible.

V. Award

The recipient will be recognized at the MASCC Annual Meeting and in MASCC publications, as deemed appropriate. The recipient will deliver the Annual Steven Grunberg Lecture.

MASCC Young Investigators Award Policy

I. Purpose

The Young Investigator Awards recognize outstanding young investigators' research accomplishments.

II. Scope

The award is open to all junior investigators who have submitted an abstract to the MASCC Annual Meeting. Young Investigator Awards are awarded to the **first authors** of the 10 abstracts with the highest scores. These abstracts are chosen from the top 20 percent of all abstracts submitted to the symposium. **In addition, the Outstanding Young Investigator Award will go to the Young Investigator with the highest-ranked abstract.** The awards are presented at the MASCC Annual Meeting.

III. Award

The award consists of (1) complimentary conference registration and (2) reimbursement of travel expenses up to an amount determined annually by the MASCC Executive Board.

IV. Eligibility

- A. Candidates must be in training or out of training for no more than seven (7) years. *Candidates who have career disruptions are still eligible provided they are no more than 7 years full time equivalent out of training. Training is defined as any clinical or post-graduate training.*
- B. Candidates can be from any country.
- C. Candidates may be from any profession.
- D. Candidates must submit an abstract as first author to the MASCC Annual Meeting.
- E. Candidates must have primarily conducted the research presented in the abstract.
- F. Candidates do not have to be members of MASCC, but must register for the meeting and must be able to present their abstract at the meeting. *If a candidate is unable to be present at the meeting, then the award is forfeited.*
- G. Candidates who have previously been awarded a Young Investigator Award are ineligible to reapply.
- H. Applicants may be asked to write a brief report after the meeting and also to complete a short post-meeting evaluation.

Procedures

I. Application Process

- A. Candidates must apply for the award at the time of abstract submission.
- B. Abstract submission and award application must be completed prior to the deadline for the abstract submission for the Annual Meeting.
- C. Application for the Young Investigator Award is to be made via the online application form on the MASCC website.

II. Selection Process

- A. Abstracts will be reviewed and scored by the MASCC Annual Meeting Scientific Committee.
- B. All abstracts will be ranked in descending order by mean score.
- C. Up to 10 of the highest-ranked abstracts submitted by eligible Young Investigators will be chosen from among the top 20 percent of all abstracts submitted.
- D. These abstracts will be reviewed by the Awards Committee and ad hoc reviewers (if appropriate). From among these, the first author of the highest-ranked abstract will be named Outstanding Young Investigator.
- E. Reimbursement will be made on-site in cash or check or after the meeting by bank transfer.

For more information or questions contact Åge Schultz, Executive Director MASCC at aschultz@mascc.org.

Young Investigator Award Application

MASCC Annual Scientific Meeting

Name:
Currently undertaking further training <input type="checkbox"/> YES <input type="checkbox"/> NO
If YES, please indicate which degree you are enrolled in and the year you commenced:
If NO, please indicate the year in which you completed your Training:
<i>If longer than 7 years please provide evidence of career disruption (attach further pages if required)</i>
Profession: Organization: Department:

Work Mailing Address:
Email:

Eligibility Criteria Checklist (Be sure that all boxes are checked prior to submission.)

	Applicant is listed as first author on abstract submitted for consideration for the Young Investigator Award.
	Applicant is currently enrolled in a training program OR is 7 years FTE or less out of training program.
	Applicant has primarily conducted all the work presented in the abstract for consideration for the Young Investigator Award.
	Applicant has submitted only 1 abstract for consideration for the Young Investigator Award.
	Applicant, if successful, agrees to register, attend and present the abstract at the annual meeting. In addition applicants may be asked to write a brief report after the meeting and also to complete a short post-meeting evaluation. Note: if an awardee is unable to attend the meeting, the award will be forfeited.
	Applicant has not previously been awarded a Young Investigator Award.

Young Investigator Applications can be emailed to Kenes International: mascc@kenes.com

Membership and Travel Scholarship Eligible Country List

Afghanistan	Albania	Algeria	American Samoa
Angola	Anguilla	Antigua & Barbuda	Argentina
Armenia	Ashmore & Cartier Islands	Azerbaijan	Bangladesh
Barbados	Belarus	Belize	Benin
Bhutan	Bolivia	Bosnia & Herzegovina	Botswana
Brazil	Bulgaria	Burkina Faso	Burma/Myanmar
Burundi	Cambodia	Cameroon	Cape Verde
Central African Republic	Chad	Chile	Cocos Islands
Colombia	Comoros	Congo, Dem. Rep.	Congo, Rep.
Costa Rica	Côte d'Ivoire/Ivory Coast	Croatia	Cuba
Czech Republic	Djibouti	Dominica	Dominican Republic
East Timor	Ecuador	Egypt, Arab Rep.	El Salvador
Equatorial Guinea	Eritrea	Estonia	Ethiopia
Fiji	Gabon	Gambia, The	Gaza Strip
Georgia	Ghana	Grenada	Guatemala
Guinea	Guinea-Bissau	Guyana	Haiti
Honduras	Hungary	India	Indonesia
Iran, Islamic Rep.	Iraq	Jamaica	Jordan
Kazakhstan	Kenya	Kiribati	Kiribati
Korea, Dem. Rep (North)	Kyrgyz Republic	Lao PDR	Latvia
Lebanon	Lesotho	Liberia	Libya
Lithuania	Macedonia, FYR	Madagascar	Malawi
Malaysia	Maldives	Mali	Marshall Islands
Mauritania	Mauritius	Mayotte	Mexico
Micronesia, Fed. Sts.	Moldova	Mongolia	Morocco
Mozambique	Namibia	Nepal	Nicaragua
Niger	Nigeria	Northern Mariana Islands	Oman
Pakistan	Palau	Panama	Papua New Guinea
Paraguay	People's Republic of China	Peru	Philippines
Poland	Romania	Romania	Russian Federation
Rwanda	Samoa	São Tomé and Príncipe	Saudi Arabia
Senegal	Serbia and Montenegro	Seychelles	Sierra Leone
Slovak Republic	Solomon Islands	Somalia	South Africa
Sri Lanka	St. Kitts and Nevis	St. Lucia	St. Vincent & the Grenadines
Sudan	Suriname	Swaziland	Syrian Arab Republic
Tajikistan	Tanzania	Thailand	Timor-Leste
Togo	Tonga	Trinidad and Tobago	Tunisia
Turkey	Turkmenistan	Uganda	Ukraine
Uruguay	Uzbekistan	Vanuatu	Venezuela, RB
Vietnam	West Bank and Gaza	Yemen, Rep.	Zambia
Zimbabwe			